

SCHEDULE 2
FORMS

Regulation 3(2)

NCHE FORM 7

NATIONAL COUNCIL FOR HIGHER EDUCATION

APPLICATION FOR LETTER OF INTERIM AUTHORITY TO
ESTABLISH AND OPERATE A PRIVATE UNIVERSITY

(Fill in all items in this form and append attachments wherever necessary.

Use capital letters. Hand in 10 copies)

1. NAME OF PROPOSED PRIVATE UNIVERSITY

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.....

2. ADDRESS OF PROPOSED PRIVATE UNIVERSITY

- (a) Postal address
- (b) Fax number
- (c) E-mail address
- (d) Website address.....
- (e) Telephone numberMobile.....

3. PROPOSED PHYSICAL LOCATION

- (a) State the location of the proposed private university
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.....
.....
- (b) Do you already have a title deed? (Please attach a photocopy of the land title).....

4. NAMES OF PROMOTERS

Name the promoters of the private university

- (a)
- (b)
- (c)

(Attach separate sheet if there are more promoters)

5. VISION, MISSION, OBJECTIVES AND PHILOSOPHY

- (a) State the vision of the private university
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- (b) State the mission for which the private university is to be established
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- (c) State the objectives for which the private university is to be established.
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- (d) State the philosophy of the private university to be established
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- (e) State the proposed governance structures of the private university
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- (f) State the proposed human resources that will be required to operate the private university.....
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- (g) State the expected sources of financial resources
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- (h) Provide the time table indicating the steps proposed to be taken for—
 - (i) mobilisation of resources;
 - (ii) acquisition of requisite infrastructure and academic facilities;

- (iii) organisation of academic and administrative human infrastructure; and
- (iv) any other steps that may further the development of the proposed private university to maturity.

- (i) Describe the existing infrastructure to be used

- (j) What programmes of study are planned in setting up of the private university?

6. NAMES AND SIGNATURES OF PROMOTERS

(Name).....

(Signature) (Date).....

(Name).....

(Signature) (Date).....

(Name).....

(Signature) (Date).....

(Name).....

(Signature) (Date).....

Project Director

(Name).....

(Signature) (Date).....

We swear that the above information is true and we shall stand by it as
evidence in court of law

7. PLEASE ATTACH A DETAILED PROJECT PROPOSAL CONTAINING THE FOLLOWING INFORMATION—
- (a) name of the proposed private university;
 - (b) physical location of the proposed private university;
 - (c) aims and objectives for which the proposed private university is to be established;
 - (d) membership and governance of the private university;
 - (e) sources of funding;
 - (f) proposed academic and senior administrative staff;
 - (g) financial control mechanism to be put in place;
 - (h) detailed explanation of the programmes to be offered; and
 - (i) physical and educational facilities in place or to be put in place.