

TO  
THE CHIEF EXECUTIVE OFFICER  
ELECTRICITY REGULATORY AUTHORITY  
P.O BOX 10332  
KAMPALA

## **APPLICATION FOR LICENCE**

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**(Under S.34 Electricity Act, 1999)**

**IMPORTANT NOTE:** Your licence application is **not complete** unless all requirements herein are received and all questions are answered.

### **1.0 TYPE OF LICENCE REQUIRED**

- a) Generation of Electricity for own use
- b) Generation and sale of Electricity
- c) Transmission of Electricity
- d) Bulk Supply of Electricity
- e) System Operator
- f) Distribution of Electricity
- g) Retail supply/sale of Electricity
- h) Export of Electricity
- i) Import of Electricity

**1.1 PARTICULARS OF INTENDED APPLICANT/S**

**1.2 Names, Physical and Postal Address of Applicant/s**

a) Name: \_\_\_\_\_  
\_\_\_\_\_

b) Physical address: \_\_\_\_\_

c) Postal address: \_\_\_\_\_

d) Tel: \_\_\_\_\_

e) Fax: \_\_\_\_\_

f) Cell Phone: \_\_\_\_\_

g) E-mail: \_\_\_\_\_

h) TIN number: \_\_\_\_\_

i) VAT Reg: \_\_\_\_\_

j) Website Address: \_\_\_\_\_  
\_\_\_\_\_

**1.3 Name of Proposed Business if Different from above**

\_\_\_\_\_

a) Name: \_\_\_\_\_

b) Location: \_\_\_\_\_

c) Postal address: \_\_\_\_\_

d) Tel: \_\_\_\_\_

e) Fax: \_\_\_\_\_

f) Cell phone: \_\_\_\_\_

g) E-mail: \_\_\_\_\_

h) Website Address: \_\_\_\_\_  
\_\_\_\_\_

**1.4 Name and details of Contact Person**

- a) Name: \_\_\_\_\_
- b) Physical Address: \_\_\_\_\_
- c) Postal Address: \_\_\_\_\_
- d) Tel: \_\_\_\_\_
- e) Cell phone \_\_\_\_\_
- f) E-mail \_\_\_\_\_
- g) Website Address: \_\_\_\_\_

**2 LEGAL STATUS OF APPLICANT/S**

**2.1 Indicate legal status of Applicant (Tick relevant option)**

- i) Sole proprietorship
- j) Partnership
- k) Public Limited Liability Company
- l) Private Limited Liability Company
- m) Cooperative Union Society
- n) Other (please specify)

(Attach Certificate of Registration, Certificate of Incorporation, Memorandum and Articles of Association where applicable)

**2.2 List and Particulars of Directors:**

Name	Address	Nationality	Country of Usual Residence
1.			
2.			
3.			
4.			

(NOTE: ERA may independently verify with your bankers)

### 3 FINANCIAL STATUS OF APPLICANT

#### 3.1 Share Capital of the applicant (Fully paid)

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#### 3.2 Loans

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#### 3.3 Please provide Certified Audited Financial Statements and Accounts for the last 3 years (or latest 3 years) prior to application.

#### 3.4 Bankers and Financial References

##### Bankers

Name and Address of Bankers (including telephone and fax)

a) In Uganda

Name	Address	Contact Person
1.		
2.		
3.		
4.		

b) Outside Uganda:

Name	Address	Contact Person
1.		
2.		
3.		
4.		

**3.5 Other Important Referees on the Applicants Financial Status**

Name and Address	Contact Person
1.	
2.	
3.	
4.	

**3.6 Sources of Funding for the Proposed Project (US \$.000)**

a) Share Capital contribution (specify foreign or local)

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b) Loan capital (specify source and provide evidence)

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c) Others (specify)

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**4.0 MAIN BUSINESS ACTIVITY OF APPLICANT**

Please indicate what business activity the applicant is currently engaged in:

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**5.0 TECHNICAL CAPACITY AND EXPERIENCE**

**5.1 Technical and Industrial Competence of Applicant**

Please provide detailed statement of applicant's technical and industrial competence and experience to undertake the proposed project. (Use additional sheets if necessary)

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**5.2 Describe technical and industrial support from external sources:**

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**6.0 DESCRIPTION OF PROPOSED PROJECT**

**6.1 Please provide detailed description of intended project:**

(Please attach the detailed feasibility study)

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**6.2 Project site/utilities**

Project site (attach relevant map and drawings and state whether there are access roads required):

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**6.3 Technical aspects/design of the project**

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**6.4 Capacity of Proposed Project**

(Amount of power to be generated Transmitted, distributed or supplied):

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**6.5 Time Plan for Implementation of the Project**

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**6.6 Land use at the Project Site**

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**6.7 Access roads, generation plant, transmission and distribution required for the project (Attach map):**



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**6.8 Contact/consultations with local authorities:** (Attach relevant documents):

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**6.9 State if there is need to access public and/or private land:**

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**6.10 Specified Consents/Licences required from other public authorities to undertake project and their status** (attach relevant documents):

Consent Required and from whom	Description of Activity	Legal Provisions
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**7.0 IMPACTS OF THE PROJECT**

**7.1 Impacts on Socio economics**

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**7.2 Impact on cultural heritage**

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**7.3 Impact on environment**

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**7.4 Impact on natural resources:**

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**7.5 Impact on Wildlife:**

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**7.6 Environmental Impact Assessment**

Please attach the Environmental Impact Assessment Study and approval by the National Environmental Management Authority (NEMA)

**7.7 Response to Comments by Stakeholders**

Please attach an evaluation report and a response to comments made by stakeholders under S31 of the Act.

**7.8 Any Other relevant Information** (Use additional sheets if appropriate)

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## **8.0 COMMERCIAL ASPECTS OF THE PROJECT**

### **8.1 State intended market for generated power**

- a) Domestic
- b) Export
- c) Own distribution
- d) Sales to national grid

### **8.2 State the regions (areas) to which the power shall be supplied**

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### **8.3 Applicants should attach Power Purchase Agreements/Power Sales Agreements where applicable.**

## **9.0 TARIFF CHARGES AND METHODOLOGY**

### **9.1 Provide detailed proposed terms of supply, structure of tariff calculation and methodology. (Use additional sheets if necessary)**

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**9.2 Provide detailed statement of total annual revenue requirements projected for first five years.**

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**9.3 Indicate the planned investments in the first five years**

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**9.4 Indicate the required rate of return**

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(In respect of items 9.1-4 above please attach a business plan).

**10.0 DECLARATION BY THE APPLICANT:**

The proposed project is not unlawful or contrary to the interest of Uganda. I/we hereby declare that the details stated above are, to the best of my/our knowledge, true and correct.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_

**10.1 AUTHORISED SIGNATURE/S AND SEAL OF APPLICANT/S**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SEAL**

**10.2 Witness To Above Signatures**

Name	Position	Signature

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**FOR OFFICIAL USE ONLY**

- 1. Date of submission of Application \_\_\_\_\_
- 2. Fees Paid and Receipt Number \_\_\_\_\_
- 3. Results of Verification for completeness \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4. Dates and Newspapers in which Application is advertised:  
\_\_\_\_\_  
\_\_\_\_\_  
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- 5. Results of Public Hearing \_\_\_\_\_  
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6. Recommendation ERA Secretariat

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7. Decision of ERA \_\_\_\_\_

8. Issue date of Licence \_\_\_\_\_

9. Expiring date of Licence \_\_\_\_\_

10. Other Relevant information \_\_\_\_\_

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