

TO
THE CHIEF EXECUTIVE OFFICER
ELECTRICITY REGULATORY AUTHORITY
P.O BOX 10332
KAMPALA

APPLICATION FOR LICENCE

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(Under S.34 Electricity Act, 1999)

IMPORTANT NOTE: Your licence application is **not complete** unless all requirements herein are received and all questions are answered.

1.0 TYPE OF LICENCE REQUIRED

- a) Generation of Electricity for own use
- b) Generation and sale of Electricity
- c) Transmission of Electricity
- d) Bulk Supply of Electricity
- e) System Operator
- f) Distribution of Electricity
- g) Retail supply/sale of Electricity
- h) Export of Electricity
- i) Import of Electricity

1.1 PARTICULARS OF INTENDED APPLICANT/S

1.2 Names, Physical and Postal Address of Applicant/s

a) Name: _____

b) Physical address: _____

c) Postal address: _____

d) Tel: _____

e) Fax: _____

f) Cell Phone: _____

g) E-mail: _____

h) TIN number: _____

i) VAT Reg: _____

j) Website Address: _____

1.3 Name of Proposed Business if Different from above

a) Name: _____

b) Location: _____

c) Postal address: _____

d) Tel: _____

e) Fax: _____

f) Cell phone: _____

g) E-mail: _____

h) Website Address: _____

1.4 Name and details of Contact Person

- a) Name: _____
- b) Physical Address: _____
- c) Postal Address: _____
- d) Tel: _____
- e) Cell phone _____
- f) E-mail _____
- g) Website Address: _____

2 LEGAL STATUS OF APPLICANT/S

2.1 Indicate legal status of Applicant (Tick relevant option)

- i) Sole proprietorship
- j) Partnership
- k) Public Limited Liability Company
- l) Private Limited Liability Company
- m) Cooperative Union Society
- f) Other (please specify)

(Attach Certificate of Registration, Certificate of Incorporation, Memorandum and Articles of Association where applicable)

2.2 List and Particulars of Directors:

Name	Address	Nationality	Country of Usual Residence
1.			
2.			
3.			
4.			

(NOTE: ERA may independently verify with your bankers)

3 FINANCIAL STATUS OF APPLICANT

3.1 Share Capital of the applicant (Fully paid)

3.2 Loans

3.3 Please provide Certified Audited Financial Statements and Accounts for the last 3 years (or latest 3 years) prior to application.

3.4 Bankers and Financial References

Bankers

Name and Address of Bankers (including telephone and fax)

a) In Uganda

Name	Address	Contact Person
1.		
2.		
3.		
4.		

b) Outside Uganda:

Name	Address	Contact Person
1.		
2.		
3.		
4.		

3.5 Other Important Referees on the Applicants Financial Status

Name and Address	Contact Person
1.	
2.	
3.	
4.	

3.6 Sources of Funding for the Proposed Project (US \$.000)

a) Share Capital contribution (specify foreign or local)

b) Loan capital (specify source and provide evidence)

c) Others (specify)

4.0 MAIN BUSINESS ACTIVITY OF APPLICANT

Please indicate what business activity the applicant is currently engaged in:

5.0 TECHNICAL CAPACITY AND EXPERIENCE

5.1 Technical and Industrial Competence of Applicant

Please provide detailed statement of applicant's technical and industrial competence and experience to undertake the proposed project. (Use additional sheets if necessary)

5.2 Describe technical and industrial support from external sources:

6.0 DESCRIPTION OF PROPOSED PROJECT

6.1 Please provide detailed description of intended project:

(Please attach the detailed feasibility study)

6.2 Project site/utilities

Project site (attach relevant map and drawings and state whether there are access roads required):

6.3 Technical aspects/design of the project

6.4 Capacity of Proposed Project

(Amount of power to be generated Transmitted, distributed or supplied):

6.5 Time Plan for Implementation of the Project

6.6 Land use at the Project Site

6.7 Access roads, generation plant, transmission and distribution required for the project (Attach map):

6.8 Contact/consultations with local authorities: (Attach relevant documents):

6.9 State if there is need to access public and/or private land:

6.10 Specified Consents/Licences required from other public authorities to undertake project and their status (attach relevant documents):

Consent Required and from whom	Description of Activity	Legal Provisions
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7.0 IMPACTS OF THE PROJECT

7.1 Impacts on Socio economics

7.2 Impact on cultural heritage

7.3 Impact on environment

7.4 Impact on natural resources:

7.5 Impact on Wildlife:

7.6 Environmental Impact Assessment

Please attach the Environmental Impact Assessment Study and approval by the National Environmental Management Authority (NEMA)

7.7 Response to Comments by Stakeholders

Please attach an evaluation report and a response to comments made by stakeholders under S31 of the Act.

7.8 Any Other relevant Information (Use additional sheets if appropriate)

8.0 COMMERCIAL ASPECTS OF THE PROJECT

8.1 State intended market for generated power

- a) Domestic
- b) Export
- c) Own distribution
- d) Sales to national grid

8.2 State the regions (areas) to which the power shall be supplied

8.3 Applicants should attach Power Purchase Agreements/Power Sales Agreements where applicable.

9.0 TARIFF CHARGES AND METHODOLOGY

9.1 Provide detailed proposed terms of supply, structure of tariff calculation and methodology. (Use additional sheets if necessary)

9.2 Provide detailed statement of total annual revenue requirements projected for first five years.

9.3 Indicate the planned investments in the first five years

9.4 Indicate the required rate of return

(In respect of items 9.1-4 above please attach a business plan).

10.0 DECLARATION BY THE APPLICANT:

The proposed project is not unlawful or contrary to the interest of Uganda. I/we hereby declare that the details stated above are, to the best of my/our knowledge, true and correct.

Dated this _____ day of _____ 200____

10.1 AUTHORISED SIGNATURE/S AND SEAL OF APPLICANT/S

SEAL

10.2 Witness To Above Signatures

Name	Position	Signature

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FOR OFFICIAL USE ONLY

1. Date of submission of Application _____
2. Fees Paid and Receipt Number _____
3. Results of Verification for completeness _____

4. Dates and Newspapers in which Application is advertised:

5. Results of Public Hearing _____

6. Recommendation ERA Secretariat

7. Decision of ERA _____

8. Issue date of Licence _____

9. Expiring date of Licence _____

10. Other Relevant information _____
